OTARA BUSINESS ASSOCIATION

PO Box 61086, Otara, Manukau 2159. Phone 09 274 6401 | Mob 027 274 6401 | Email *manager@obaotara.org.nz*

APPLICATION FOR MEMBERSHIP

Eligible business operators and commercial property owners should complete or update this form annually to keep their membership details current.

BUSINESS / PROPERTY INFORMATION

Please print clearly

Applicant Type: ☐ Business Operator / Occupier ☐ Commercial Property Owner

Business / Property Name: _____

Street Address: _____

Postal Address: _____

Website: _____

Email: _____

OWNER / AUTHORISED REPRESENTATIVE DETAILS

Owner / Applicant Name: _____ **Phone:** _____

Email: _____ _____

Please provide the details of the business/property owner or authorised representative. The person authorised to vote at the 2026 Annual General Meeting should be clearly identified.

Primary contact / authorised representative (if different from above):

Name: _____ **Title / Position:** _____

Phone: _____ **Email:** _____

SUBMIT THIS FORM

Email: manager@obaotara.org.nz | Post: PO Box 61086, Otara, Manukau 2159

IMPORTANT: This form must be received by 4:00 p.m. on 19 October 2026 to ensure you are eligible to vote at the 2026 Annual General Meeting.

By submitting this form, you agree to comply with the Association's Constitution and rules. Members must keep their details current on the membership register by notifying the Otara Business Association or submitting an updated form when details change.

Applicant / Owner Name: _____

Signature: _____

Date: _____

Otara Business Association Inc.

MEMBERSHIP FORM

Otara Business Association Inc. BID Programme members (BID affiliates)

If your business is located within the Otara Business Association BID boundary area and contributes to the BID Programme targeted rate through rent or lease payments, you are an Otara Business Association BID Programme member (BID affiliate).

Eligible OBA BID Programme members may apply to become Full Members of the Otara Business Association. Full Membership entitles members to vote at General Meetings, serve on the OBA Executive Committee, and participate in governance of the OBA BID Programme. Applicants must submit a membership application and any evidence reasonably required by the Association to confirm eligibility under Rule 5.2.

OBA Constitution Rule 5.2 – Member Qualification and Entitlements

5.2 A person shall be entitled to be a Full Member of the Association if the person:

5.2.1 owns one or more commercially rated properties within the BID Targeted Rating Area; or

5.2.2 trades within one or more commercially rated properties within the BID Targeted Rating Area;
and the person has not previously been expelled from the Association unless the Executive Committee has resolved to readmit that person under Rule 11.6.

5.3 For the avoidance of doubt, a person may be a Full Member only once at the same time, even though that person may be entitled under Rule 5.2 to be a Full Member in respect of more than one commercially rated property within the BID Targeted Rate Area or on more than one ground.

5.5 In order to become a Full Member, a person entitled to be a Full Member of the Association who wishes to exercise that entitlement must:

5.5.1 submit to the Secretary an application for membership, including any evidence that may reasonably be required by the Association as part of the application or subsequently, to determine that the person is entitled to be a Full Member under Rule 5.2;

5.9.3 Each Member which is not an individual shall designate an individual representative to act on behalf of the Member on all matters relating to the Association (being an individual who would not be disqualified from becoming or remaining a Member under Rule 6), and shall notify the Secretary of that representative's name and contact information. Any such Member may change their representative at any time, but no such change is effective until notice of the change from the Member, including the name and contact information of the new representative, is received by the Secretary.

Please Note: The business occupier is responsible for providing proof of trading where required. The membership form and supporting information must be provided to the Secretary/Manager. The final decision regarding Otara Business Association membership rests with the Executive Committee.

OTARA BUSINESS ASSOCIATION

EXECUTIVE COMMITTEE NOMINATION FORM

PO Box 61086, Otara, Manukau 2159. Email *manager@obaotara.org.nz*

OTARA BUSINESS ASSOCIATION MEMBERS

All Otara Business Association Inc. registered members are entitled to vote at the General Meeting, serve on the OBA Executive Committee, govern and manage the OBA BID Programme and BID targeted rate grant.

Candidate Nomination Process:

The requirement for the Election of members to the Otara Business Association Inc. is as follows:

There are up to 11 vacancies for Association members. This includes the chair, Treasurer, and Secretary positions.

Rule 14: ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE

The nomination of candidates for the Election

14.2.1 shall be made in writing, signed by two Full Members of the Association, and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and

14.2.2 shall be delivered to the Secretary/Manager of the Association not less than seven days before the date fixed for the holding of the AGM at which the Election is to take place.

The nomination form should be received no later than 19 October 2026.

NOMINATION DETAILS

CANDIDATE BEING NOMINATED: Person /candidate wishing to nominate to stand for Election.

Candidate Name: (your name) ……

Business / Property Name: ……

Business / Property Location Address: ……

Email: …… PH: ……

I hereby give my consent to be a candidate nominated for the Election to the Otara Business Association Inc. Executive Committee.

Name: ……Signature: ……

This application is supported by the following two Full members of the Society.

1: Full Member Business Name: ……

Primary Contact Name: …… Signature: ……

Phone: ……Email: ……

2: Full Member Business Name: ……

Primary Contact Name: …… Signature: ……...

Phone: ……Email: ……

Note: The details provided on this nomination form MUST correspond to the member registration information held in the Otara Business Association register to be valid.

SUBMIT THIS FORM by emailing manager@obaotara.org.nz.

Or by posting to PO Box 61086, Otara, Manukau 2159.